



**Stafford Area Soccer Association  
Board of Directors Meeting Minutes  
May 14, 2014**



**I. Call to Order**

The meeting was called to order at 7:30 p.m.

Board Members Present: Sean Harrigan, Randy Sparks, Mark Bowman, Renee Frey, Krista Lenzmeier, Monty Ottwell.

Board Members Absent: Carla Smith.

Others Present: Barry Hill, Stephanie Johnson, Kyle Lessig, Farrell Sullivan.

**II. Public May Address the Board**

None.

**III. Other Reports**

**Technical Director - Barry Hill**

Barry met with Jamie Porter to discuss fields. He also met county staff at Embrey Mill to discuss options for new fields.

U5 sessions concluded almost entirely positively. Pre-school sessions still ongoing due to rain makeups. There is some potential for a U9 travel side in the fall.

No new updates have been provided for Widewater and Barry is waiting for updates from the turf management company and the county.

**Director of Coaching - Kyle Lessig**

Tryout dates have been posted and coaches assigned to teams. Spring Break camp numbers increased to about 60 participants and was a success.

There will be a travel coaches' meeting to update the coaches on the new pay system, agreements, and technical considerations for fall.

Signing Day in process of being scheduled following tryouts.

The DC United affiliation is progressing. Adidas will post tryouts and sent the club some tickets.

The Board discussed the travel coaching assignments and feedback from the club.

**Director of Operations - Stephanie Johnson**

Stephanie provided an overview of the Spring Break camp income.



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The final tournament budget comparison is nearly complete, with two invoice items still outstanding. The Board approved final payment to the tournament director.

The county contract for field usage is to be renewed. The club will work to offset some increases in fees scheduled for next season.

Club members' demographics were delivered to the county which will provide distribution maps for the coming season.

Stephanie is working to consolidate and reconcile fees for merchant services. She is working with Kyle, Randy, and Sean to prepare information for the general membership meeting.

Barry and Stephanie discussed the possible additions of turf fields at Brooke Point and Stafford High Schools. Stephanie also addressed a possibility of single use fields exclusive for Stafford Soccer elsewhere in the county.

Krista requested that a link to the age chart be included with the tryout information.

**Rules & Discipline Committee**

Farrell stated that there have been six yellow cards and three red cards this season. He indicated all reds are being or have been addressed with the referees and he will copy program directors on future R&D matters. He noted that two teams did not show up for a scheduled game over the preceding weekend.

**Coordinator Reports**

None.

**IV. Approval of the Minutes**

The Board reviewed the March meeting minutes. Sean requested a sentence be corrected. Randy moved to approve the minutes with Sean's requested change. Sean seconded the motion. The motion passed 6-0 with one absent.

**V. Action Items**

None.

**VI. Board Reports**

**President - Sean Harrigan**

Sean attended the George Washington Village town meeting and stated that the planned development would be a large community with up to 12 fields in the middle of the county.



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**Vice President - Randy Sparks**

No news to report.

**Secretary - Mark Bowman**

Mark inquired about the upcoming VYSA meeting. The Board agreed that schedule permitting, one member would try to attend.

Mark stated that Brookstone Homes was willing to incorporate club spirit items into its model home decorations.

Mark inquired about the upcoming charity event where coaches would play a few matches. Kyle indicated that we did not have enough interest to form a team.

**Treasurer – Krista Lenzmeier**

Krista has begun working on the budget with Sean and Stephanie to learn the income and expense items. She provided a brief overview of the preliminary budget draft and requested the Board review for questions.

**Recreation Program Director - Carla Smith**

Absent.

**Revolution Academy Director - Monty Ottwell**

The club should have a strong showing at the Virginia Soccer Festival this year.

Several coaches are still needed for tryout evaluations. Several Board members indicated they would assist with assessments.

An e-mail was sent out to all Academy families to consider registering for Travel tryouts.

**Travel Director - Renee Frey**

The Board reviewed the fee structure for the Travel program age groups. Tryout preparations are in progress.

**VII. Old Business**

**Land Update.** No news to report.

**Travel Team Manager Incentive**



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The Board deferred this discussion until June following close of the spring season.

**Multi-player Discounts**

The Board deferred this discussion until June following close of the spring season.

**VIII. New Business**

The Board deferred discussion of a club-wide organizational chart.

**VIII. Executive Session**

The Board met to discuss changes to the Operations Manual and By-Laws.

**IX. Adjournment**

There being no further business to conduct, Sean moved that the meeting be adjourned. Mark seconded the motion. The Board voted unanimously to adjourn the meeting at 9:35 p.m.